

Walhalla High School
School Improvement Council
Minutes of Meeting
December 14th, 2017

- I. Welcome In attendance were: **Principal Steve Garrett, Amanda Gladys, T Jason Moss, Haley McAnally, Paul Holleran, Julie-ann Shannon, Michelle Deem, Esther Phillips, Lisa Nock, Brian Risdan, Annette Orr, Melinda Fischer, Joy Duncan, Carrie Dunton, Alicia Keys, Lorilei Swanson, Dora Leonard, Katherine Allen, Olivia Timms, Lori Maclachlan, Jessica Duke, Joann Heaon, John Twitty, Laura Estes, Brij Patel, Rachel Twitty, Cooper Timms, Elliot Wechter, Meredith Cobb, Maddy Maclachlan, Emma Sauer, John Twitty, Matthew Shannon, and Tricia Burgess**
 - a. Appoint time keeper for meeting – **Thank you Olivia Timms**
 - b. Sign in – **A sheet was passed around for sign in**
 - c. Light Breakfast – **Thank you Mr. Garrett**
 - d. Recognition of Snow Ball participants - **Lorilei asked SIC Students that helped with Snowball dance to stand up**

- II. Approve November Minutes – Tricia Burgess
Minutes sent out on 11/13/17 for review and corrections
Corrected minutes sent out on 12/12/17
Motion to approve minutes, Approved

- III. Community Highlight – Lori Nook and Maureen Whitman
Lisa Knock is from, KOBA Keep Oconee Beautiful Association, Discussed many of their programs including: Adopt-A-Highway, Adopt-A-Spot, The Great Oconee Clean up, Earth Day in May, KOBA Photo Contest and Calendar

- IV. Student and Teacher Comments
Students: Snowball dance was a success. There was more participants than what was expected. Raised \$1290 in cash and collected 160 cans donated.
Teachers: Mrs. Gladys has completed the Bee Keeper Training. The Pollinator garden is in the creation.

- V. Co-Chair Report- Lorilei Swanson & Jessica Duke - **Report Attached**
 - a. Accomplishments
 - b. Committee Responsibilities and Support
 - c. Attendance Requirements
Open House is set for Jan 23. Meet teachers 5:00-6:30
SIC is currently planning other events for the evening.

- VI. PAC Report - Tricia Burgess
Discussed Federal Programs, Canvas, and Rosetta Stone which is in all Elementary Schools. Discussed school calendar for 2018-2019 year. Several parents brought up the discussion of the modified school schedule. Dr. Thorsland said that it would be looked into if parents request it. They would need to let the School Board know that they want it.
- VII. Committee Reports
- a. Student – **see above**
 - b. Communication - **Report Attached**
 - c. Wellness - **Report Attached**
 - d. Teacher Appreciation - **Report Attached**
 - e. Parent/Student Engagement
 - f. Data Collection – **Report Attached**
 - g. Riley Award
 - h. Recruitment, Retention, Elections
 - i. Report to the Parents – **Report Attached**
 - j. Latino Outreach – **Working on getting paperwork from future events translated for the Spanish families**
- VIII. Principal Report – Steve Garrett - **Erin Phillips spoke for Mr. Garrett, Jr students have options of taking SAT on March 7 OR ACT on Feb 27 test. Exam schedule is Jan 8-11 Students will also take their EOC test.**
Jan 8 - 3rd 12:45-2:45
Jan 9 - 1st 8:45 - 10:45
Jan 10 - 4th 12:45 - 2:45
Jan 11 - 2nd 8:45 - 10:45
- IX. Public Comment and Discussion
- **Due to Exam schedule, our next SIC meeting has been changed to the third Thursday in Jan. Jan 18, 2018.**
 - **Soccer stadium does not have a cover where the store keeper sits. Mr. Garret said that Mr. Powell is working on that.**
- X. Adjourn 9:00

SIC Co-Chair Report

Lorilei Swanson and Jessica Duke

December 2017

Accomplishments:

- Completion of Riley Award application
- Completion of 2017-2018 Membership List
- Obtained four Letters of Support
- Completion of 2017-2018 Welcome Letter
- Attended Parent Advisory Council along with Tricia Burgess, Olivia Timms and Dora Leonard
- Met with Jennifer Crawford and Jeanne Craig to correct SIC website which was previously under construction
- Contacted Josh Sheppard to renew SIC email password
- Posted changes in Bylaws to the SIC website

Committee Responsibilities and Support:

- Encourage all committees to meet or communicate at least once (virtually, in person, email, google docs) in between monthly meetings
- Encourage committee members to regularly share questions, concerns and progress with co-chairs
- Co-Chairs will reach out to committee members monthly to offer support
- Record progress and future goals in monthly committee report due on Monday the week of the monthly SIC meeting

Attendance Reminders:

- Members are expected to attend regularly and notify chairs with appropriate notice if they need to miss a meeting
- According to our Bylaws, if a member misses three consecutive meetings without appropriate notification they are no longer members of SIC

Communication Committee Report

Jessica Duke - Chair

Joy Duncan, Melissa Dempsey, Laura Estes, Katherine Allen - Members

December 14, 2017 SIC Meeting

Accomplishments

- Social Media Sites:
 - Facebook: facebook.com/WHSSIC/
 - Twitter: [@WHS_SIC](https://twitter.com/WHS_SIC)
 - Email: WHSSIC@g.oconee.k12.sc.us
 - Website: WHS_SIC
- SIC Meeting dates posted to social media.
- Ongoing news articles related to SIC accomplishments being published on SIC social media.
- Met with Mr. Garret and updated school's Facebook page.
- Worked with Riley Award Committee to assist in writing and submitting 2018 application.
- Promoted the SIC student led 1st Annual Snow Ball.
- Promoted the Grace's Closet Movie Night Fundraiser.
- Promoted the SIC Canvas for Parents event.

Future Actions:

- Regularly remind SIC members and teachers of the SIC social media presence and request information/events to post.
- Continue to promote the social media pages and remind all new SIC members to like, follow and share with their friends to increase followers.
- Help create flyers for and share any SIC events.
- Work with school to develop monthly or quarterly newsletter.

The Wellness Committee Report

Met Monday evening, Dec. 4, from 5:30-7pm, to discuss possible Wellness events for the **WHS**

Attended by:

- Michelle Deem
- Amanda Gladys
- Paul Holleran
- Lisa Nock
- Melinda Fischer

We have a tentative date of March 17, 2018, from 9am – 12pm, for a Wellness Fair (name may change).

We came up with subject areas we would like to target with activities:

- Healthy/Sustainable Living
 - Green Steps
- Health
 - Diabetes/General Health—partnering with Clemson nurses
 - Nutrition-Golden Corner Food Pantry (county health initiative- BC Health forum)
 - Weight Watchers - at school?? (Melinda is looking into the feasibility)
- Exercise
 - Parks & rec
 - Outdoor Activities-partnering with Youth Conservation Corp

We're also looking at highlighting Grace's Closet (mental health).

We do not have another meeting scheduled yet, but plan to communicate via the shared google doc with our event outline until the next meeting.

WHS SIC TEACHER APPRECIATION SUBCOMMITTEE

MEETING MINUTES

December 12, 2017

Members present: Dora Leonard, Rachel Twitty, Tricia Burgess, John Twitty, Paul Holleran, Kristin Ambrose, and Amanda Gladys.

Goals

- To recognize teachers and other school staff
- To spread appreciation efforts over the year
- To Involve students, parents and community

Different ways to show appreciation

- Food
- Words of Appreciation
- Providing assistance to lessen the load

Potential Needs

- There are 5 teacher work rooms, including 1 main room where mailboxes are located
- Most are well equipped with coffeemakers and microwaves
- Only one has a toaster oven, so there be a need for more
- The committee will visit the work rooms during our next meeting.

Upcoming Opportunities

Christmas

- Planned to hold Dessert Day on Monday, December 18 in the PD room.
- Dora will email Mr. Garrett to make sure there are no conflicts and to ask whether the school can supply coffee, hot cups, and ice/scoop. SIC will provide everything else.
- Tricia and Dora will set up in the morning; ask students to clean up at end of day; any leftovers taken to main teacher work room.
- We will ask full SIC to send desserts in with their students and post on social media for any parent who would like to participate.

Valentine's Day

- Chocolate station: Chocolate fountains with fruit, pretzels, graham crackers, marshmallows for dipping

Teacher Appreciation Week (May 7-11)

- Mexican food fest – big success last year; would like to repeat
- Due to testing, we would like to provide lunch on May 4

Ongoing (to be discussed/explored)

- Inspirational messages on chalk board sign in Teacher Lounge
- Regular shout outs on social media—remind parents and students to thank and recognize teachers; look into short video clips of impromptu questions with students regarding teachers
- Teacher-grams – short notes of thanks/recognition-- on social media or written in English class.
- Set up vehicle for parents/others to donate unused sporting event tickets—more than one person interested, hold a drawing
- Snack basket in each teacher lounge (snack bars, apples, clementines, candy bars)
- Individual note/treat in mailboxes (approx.. 200 including all staff)
- Look into whether parents could take duty for teachers (morning drop off, lunch, pick up)
- Recognize teachers at sporting events
- White t-shirts for year-end signing from students
- See Teacher Coupons by Jerry Brooks for examples
- Create teacher trivia game to share teacher talents/interests with students
- Recognize teachers on award day (also award day for underclassmen)

SIC WHS Data Collection - Report

Chair - JoAnn Heaton

Data Collection is compiling information to have a Survey.

Suggestion is to have a Survey compiled of 3 questions and to have copies to hand to SIC members at meeting on Thursday morning to fill out.

Report to the Parents Committee Report

The Report to the Parents is requesting that folks take pictures at SIC sponsored and or school activities. We need pictures from the fall of the Litter Free football game, Snow Ball, 11th grade parent meeting, etc.