

Walhalla High School  
School Improvement Council  
Minutes of Meeting  
March 13th, 2018

- I. Welcome - **In attendance were: Erin Phillips, Jo Rukat, Amanda Gladys, T Jason Moss, Paul Holleran, Julie-Ann Shannon, Raul Chavez, Esther Phillips, Annette Orr, Melinda Fischer, Carrie Dunton, Lorilei Swanson, Dora Leonard, Katherine Allen, Olivia Timms, Jessica Duke, John Twitty, Laura Estes, Jennifer Crawford, Rachel Twitty, Elliot Wechter, Meredith Cobb, Carter McInnis, Matthew Shannon, and Tricia Burgess.**

**We welcomed and introduced our New Assistant Principal for the next school year, Jennifer Crawford**

- a. Appoint time keeper for meeting **Thank you Annette Orr**  
b. Sign in – **All members present at the meeting signed the attendance sheet**  
c. Light Breakfast **Thank you WHS**
- II. Approve February Minutes – Tricia Burgess
- **One correction: Mr. Eicher will be working in the Science Dept**
  - **Corrections made and February minutes approved**
- III. Highlight Community Member- Dr. Raul Chavez, SWU
- **Currently coordinating with Athletic Director and coaches to mentor student athletes**
  - **Planning a community outreach family day possibly during a soccer game in April**
  - **SWU has volunteered to participate in an information sessions at @WHS during the Fall term. It will include the traditional programs and also new online programs for students.**
- IV. Student Committee Report
- **Students plan on helping with the Nature Trail Volunteer Day, Saturday, March 17th 10:00 a.m.-2:00 p.m.**
  - **Students are participating in a fundraiser silent auction, raffle and 5K to support Maggie Wells on March 24th. They requested donations from SIC members. Julie-Ann Shannon volunteered to organize a 50/50 raffle.**
  - **Students will discuss upcoming SIC student nominations and election for next year at their next meeting**
- V. Student and Teacher Comments
- **Mrs. Boatwright's class has taken on the responsibility of managing the beehive at WHS.**

- VI. Co-Chair Report- Lorilei Swanson & Jessica Duke **Report Attached**
- VII. Committee Reports
- a. Communication - **Report Attached**
  - b. Wellness - **Report Attached**
  - c. Teacher Appreciation - **Report Attached**  
**Winners of drawing include Kyle Brown, Miguel Resendiz, and Greg Bright**
  - d. Parent/Student Engagement - **working on May 10 awards night**
  - e. Data Collection – **Do not have results from the online and paper survey yet. Lorilei Swanson or John Twitty will contact Mr. Garrett for survey results.**
  - f. Riley Award - **In Co-Chair report**
  - g. Recruitment, Retention, Elections – **Amanda Harris is helping with teacher nominations. Parent nominations are posted online. Students are managing student nominations. Jennifer Crawford agreed to contact assistant principal at WMS to post parent nominations for rising 9th grade parents.**
  - h. Report to the Parents – **Currently working on the report and it will be ready for April 30th deadline. Committee will pursue distributing the report electronically in addition to having paper copies available.**
  - i. Latino Outreach - **Family liaisons have been hosting family reading time at the local library and Oconee Academy. The committee plans to work with the Wellness committee to host a wellness fair in September 2018. They will also plan for a strong Latino component and partner with SWU for the college information night for Juniors in October 2018.**
- VIII. Principal Report – Erin Phillips **Mr. Garrett was out of town attending a conference.**
- **Presented a slide show presentation about Happenings & Events, State Assessments for Juniors, Jr. Class Parent Surveys and Update on the Renewal/Strategic Plan**
- IX. Public Comment and Discussion
- **Discussed parent and student concerns about limited internet availability during lunch hours when many students do their homework.**
- X. **Adjourned at 9:06am**

## **March 2018**

### **Committee Reports**

#### **SIC Co-Chair Report**

Lorilei Swanson and Jessica Duke

March 2018

##### Accomplishments:

- Selected Top Five Riley Award Nominee
- Seneca Journal article and social media posts
- SIC display board completed
- Parent surveys available online and in paper format in front lobby
- Parent nominations available online and in front lobby, advertised on the WHS website news
- Met with Mr. Garrett on February 28<sup>th</sup>
- Approval received for a health oriented Wellness Fair in September 2018

##### Announcements:

- SC SIC Annual Meeting Date is April 14<sup>th</sup>, Mr. Garrett has agreed to pay for all students/members who wish to attend.
- Nature Trail Volunteer Day is March 17, please plan to attend and bring tools and refreshments to share
- Final Parent Advisory Committee Meeting is March 28<sup>th</sup>, 2018 at the District Office
- Please donate money or items to the Teacher Appreciation

##### To Do:

- One Call for Nomination forms to WHS and WMS next week
- One Call for SIC parent survey
- Prepare for presentation at SC-SIC Annual Meeting
- Set SIC Election date in April and make announcement at May SIC meeting
- Co-Chair letter/introduction for Report to the Parents
- Assist with the principal's Report Card

## **Communication Committee**

Jessica Duke - Chair

Joy Duncan, Melissa Dempsey, Laura Estes, Katherine Allen - Members

March 13, 2018 SIC Meeting

#### Accomplishments

- Social Media Sites:
  - Facebook: [facebook.com/WHSSIC/](https://www.facebook.com/WHSSIC/)
  - Twitter: [@WHS\\_SIC @WalhallaHighSIC](https://twitter.com/WHS_SIC)
  - Email: [WHSSIC@g.oconee.k12.sc.us](mailto:WHSSIC@g.oconee.k12.sc.us)
  - Website: [WHS\\_SIC](http://WHS_SIC)
- SIC Meeting dates posted to social media.
- Ongoing news articles related to SIC accomplishments being published on SIC social media.
- Met with Mr. Garret and updated school's Facebook page.
- Worked with Riley Award Committee to assist in writing and submitting 2018 application.
- Promoted the SIC student led 1<sup>st</sup> Annual Snow Ball.
- Promoted the Grace's Closet Movie Night Fundraiser.
- Promoted the SIC Canvas for Parents event.
- Promoted the Holiday Dessert Day in appreciation of our teachers.
- Promoted WHS SIC being named to the SC-SIC Honor Roll.
- Submitted quotes to the paper for news story on the SC-SIC Honor Roll.
- Created a flyer for and promoted the upcoming Open House/SIC Family Focus Night.
- Holding discussion via email to map out the plan for the future newsletter.
- Advertised moving of SIC meeting dates.
- Assisted Riley Award Committee with documentation for level 2 of the 2018 application.
- Promoted WHS SIC being named to the SC-SIC top finalist.
- Promoted need for Spring Sports ticket gate workers.
- Promoted WHS SIC Nature Trail Work Day.
- Promoted WHS SIC Nomination forms.

#### Future Actions:

- Regularly remind SIC members and teachers of the SIC social media presence and request information/events to post.
- Continue to promote the social media pages and remind all new SIC members to like, follow and share with their friends to increase followers.
- Help create flyers for and share any SIC events.
- Continue to hold discussions around potentially developing a quarterly or bi-yearly newsletter for parents in coordination with the school.
- Assist with Riley Award Committee PowerPoint for SC SIC presentation.

# Teacher Appreciation Committee Report

## March 2018

Members: Amanda Gladys, Annette Orr, Dora Leonard (Co-Chair), John Twitty Jr., Kristin Ambrose, Olivia Timms, Paul Holleran, Rachel Twitty (Co-Chair), Tricia Burgess

Coordinated drawing for three items during March: 1 Starbucks gift card and two gift baskets loaded with cookies, hot chocolate, tea, coffee, mugs, and candy. The winners will be drawn at the March 13 SIC meeting. Names of all faculty and staff will be included in the drawing.

April: We will be putting together a spring gardening basket for a drawing. If you would like to donate an item, please see a member of the committee.

May: For Teacher Appreciation Week, we will host a Mexican food fest (May 4, due to testing). If you would like to help with this event, please see Olivia Timms.

We will be putting together a summer fun basket (sunscreen, beach towel, book, etc.) for a drawing.

June: Right before the last day of school, we will put a note and treat in each teacher's mailbox. We will need help compiling and inserting these into teacher/staff mailboxes.

### Other:

- We will be working to figure out a way to use social media for shout outs to teachers from students/parents. If you have any ideas or could help implement, please let us know.
- We want to recognize teachers on Awards Day (also Awards Day for underclassmen)

**YOUR HELP NEEDED:** If you are not a teacher/staff member and would like to donate an item for one of the baskets or make a small donation (\$5-\$10) to help off-set expenses, please see one of the committee members listed above.

## The Wellness Committee's report:

- The Wellness Committee meets tomorrow (Friday 3/9) to map out sections of the Nature Trail for our upcoming Volunteer Day on Saturday, March 17 from 10am to 2pm.
- We plan to section off the ravine portion of the trail the SIC Wellness Committee has adopted and assign tasks to groups of volunteers, as they arrive that Saturday morning.
- We will likely meet again one evening next week, as a final preparation for the Volunteer Day.
- Our event has been posted on WHS SIC social media and flyers have been distributed.
- We have reached out to NHS and Beta Club faculty sponsors to advertise the event for students who may still need volunteer hours.
- Any publicity we can get would be much appreciated!